

ADDITIONAL INVESTMENT / DEBIT ORDER INSTRUCTION
INDIVIDUALS / ENTITY

Boutique Collective Investments (RF) (Pty) Ltd administers the BCI unit trusts. It is authorised to do so as a Manager, in terms of the Collective Investment Schemes Control Act. In this document it will be referred to as "BCI".

IMPORTANT INFORMATION

1. This form is to be used by existing investors only.
2. Please read the Terms and Conditions that apply to this investment. This is available from your financial adviser, the Client Service Centre or at www.bcis.co.za
3. Please email required documents to the Client Service Centre at instructions@bci-transact.co.za or fax to (0)86 502 5319.
4. The cut-off for instructions is 14:00, Money Market cut-off is 11:30. If received after the cut-off the next business day pricing will apply.

SECTION 1: INVESTOR DETAILS

BCI Investor Number / Client Account Number

Create new sub-account

Title

Surname / Entity Name (e.g company or trust)

Name of Investor / authorised contact person

ID or passport number / Registration number

Telephone (H)

(W)

Email

Mobile

SECTION 2: INVESTMENT DETAILS

Portfolio Name	Class	Account Number	Lump Sum Investments		Recurring Debit Order	
			Investment amount (R)	Applicable Fee	Investment amount (R)	Applicable Fee
TOTAL INVESTMENT AMOUNT						

SECTION 3: PAYMENT DETAILS

Source of funds (Where the funds for the investment is coming from)

Business Income/Profits Capital/Savings Donations Inheritance
Investment Proceeds Retirement Funds Sale of Property Salary/Bonus

Other (Please specify)

Method of payment

Electronic / Internet transfer

Debit order Once-off Debit order** on / / (cut off time: 13:00)

Electronic collection is restricted to a maximum of R1 000 000 per investment. BCI will debit your account within five business days of receiving the application form and all relevant documents. If your investment amount exceeds R1 000 000, please electronically transfer the amounts directly to our BCI operations account stated in section 7 together with an additional investment form for each deposit.

SECTION 4: BANK DEBIT AUTHORITY

Debit orders will be collected on the 1st or the 15th of each month.

I hereby instruct and authorise BCI to draw direct debits against the bank account below. Debit orders can only be drawn from a South African bank account. The following accounts cannot be debited: an offshore, blocked rand, credit card, bond, or market-linked bank account.

Account holder

Bank

Branch name

Branch code

Account number

Account type

Current

Savings

Transmission

Debit Order Details

Total to be collected R commencing of the 1st or 15th of /

Debit orders are applied on the 1st or the 15th of each month. If the selected day falls on a weekend or public holiday it will be effected on the next business day. The cut-off for all debit order notices to be processed in a particular month is by 14:00, five business days before the selected day. Please note there is a 40 day clearance period on all debit orders.

Initial _____

Optional escalation rate per annum 5.00% 10.00% 15.00% Other

If no escalation rate is completed a 0% escalation will be applied.

If the bank account holder is a third party individual, a copy of their South African bar-coded ID, utility bill and the proof of bank account is required. If the bank account holder is a third party legal entity we require proof of bank details, copies of all the signatories' identity documents and either a copy of the resolution of signatories signed by all signatories or a letter from the bank listing the authorised signatories on the account.

Signature of bank account holder Date / /

SECTION 5: FINANCIAL ADVISER FEES

Should the existing fee structure apply to this lump sum transaction? Yes No

If No, please select the fees that will apply to this lump sum only.

NEGOTIABLE FINANCIAL ADVISOR FEES

Initial*

Maximum 3.0% (excl VAT), or in the case of money market funds maximum 0.5% (excl VAT), deducted prior to the investment being made. If it is agreed that no initial fee is payable, please insert 0%.

Ongoing advisory fee**

Negotiable to a maximum of 1% (excl VAT), or in the case of money market funds maximum 0.5% (excl VAT) p.a. Advisory fees are withdrawn by way of a unit reduction. This annual advice fee, if any, is in addition to the standard portfolio service charges. If it is agreed that no initial fee is payable, please insert 0%.

Please refer to the table below for maximum permissible combinations of initial and annual advisory fees.

Initial Advice Fee ex VAT*	Maximum ongoing advice fee ex VAT p.a.**
3%	0.50%
between 2% and 3%	0.60%
between 1% and 2%	0.80%
0% - 1%	1.00%

SECTION 6: INCOME INSTRUCTION

Distribution Payments

Distributions to be re-invested OR Distributions to be paid directly into the bank account detailed in original application

SECTION 7: BCI BANKING DETAILS

Please use the bank details below for cheque deposits and electronic / internet transfers. Please note, we will no longer accept cash deposits. In order for BCI to identify your transaction, please note the reference to be used for your deposit.

Bank: Standard Bank
 Branch: Menlyn
 Branch code: 012345
 Account name: Boutique Collective Investments (RF) (Pty) Ltd Operations Account
 Account number: 41-143-612-0
 Account type: Current
 Reference: Initials and Surname

Please send proof of deposit with application form to: instructions@bci-transact.co.za.

SECTION 8: INVESTOR DECLARATION

- + I confirm that all information provided herein is true and correct and that I have read and understood the contents of this form.
- + I have read, understood and agree to the Terms and Conditions.
- + I confirm that I have accessed and calculated the Effective Annual Cost on www.bcis.co.za

Signature of investor(s) or legal guardian Date / /

CONTACT DETAILS

+ **Physical Address**
 Boutique Collective Investments
 Catnia Building
 Bella Rosa Village
 Bella Rosa Street
 Bellville
 7530

Contact us
 Tel: +27 21 007 1500/1/2 | +27 21 914 1880 | (0)87 057 0571
 Queries: clientservices@bcis.co.za | Forms: instructions@bci-transact.co.za
 Visit our website: www.bcis.co.za

Should you have any complaints, please send an email to complaints@bcis.co.za

+ **Custodian / Trustee**
 The Standard Bank of South Africa Limited
 Tel: +27 (0)21 441 4100



Initial _____